

Change Management

Duration: 1 Day

This course teaches students how to develop the skills to proactively address change and meet the challenges of transition in the workplace. Students will also learn how to develop the ability to effectively handle organizational changes by examining the transition process and understanding their own, and others, needs and responses to each phase

Fundamentals of Change Management

- Basics of change management
- Importance of change
- Leading change

Change Process

- Steps of a change process
- Choose and implement the action
- Monitor the progress

Obstacles to Change

- Resistance
- Complacency
- Crisis

Managing Change

- Creativity
- Commitment
- Communication

Adapting to Change

- Truths and misconceptions
- Factors affecting response
- "endings" phase

Coping with Uncertainty

- "exploration" phase
- Management of the "exploration" phase

Moving Forward

- "new beginnings" phase
- Management of "new beginnings" phase